



# CAPABILITY STATEMENT



safetysure  
WORKPLACE HEALTH & SAFETY

# ABOUT SAFETYSURE

Safetysure is a leading provider of occupational health and safety consultants and safety services. We seek to help businesses manage occupational health and safety issues without fuss, at a cost-effective price. Our primary aim is to add value and minimize risk our clients' business.

We work across a range of industries including retail and wholesale, mining & energy, food processing, agriculture, manufacturing and government. Over the years we have helped hundreds of small to large businesses address safety needs through developing effective safety programs procedures and plans, conducting safety audits and inspections/ investigations, undertaking workplace health & safety investigations, developing safety training programs, measuring performance of safety management systems and implementing strategic safety programs.

We are a small highly engaged team with consultants in Brisbane, Sydney and Melbourne. We work across all jurisdictions in Australia and understand the nuances of legislative deviation across jurisdictions.

Our consultants are drawn from a variety of industry backgrounds and hold professional qualifications in work health & safety and/or related disciplines.

Our business has adopted the principles of good governance and apply the conditions specified in AS/NZS ISO 9001:2016 Quality management systems – Requirements, as a component of our business processes.

Our work health & safety system audits comply with the requirements of AS/NZS ISO 19011:2019 Guidelines for auditing management systems.



To increase workplace health and safety performance for clients across a range of industries whilst providing value through increasing compliance.

## OUR VISION

To ensure that all Australians embrace a safer working environment and return home from work every day without the risk of injury or illness.

## OUR CORE VALUES

- ▶ Innovation
- ▶ Communication
- ▶ Customer Service
- ▶ Creating change
- ▶ Evidence based decision making

***“We are one of Australia’s leading voices on work health & safety... not simply an echo.”***





***“We provide leading workplace health and safety consulting services to Australian and international businesses.”***

## **WHAT WE WANT TO DELIVER FOR YOUR BUSINESS**

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As a professional consulting organisation, we set a high aspiration for the positive impact we have through the provision of work health and safety services.

We will only undertake work where we can be confident that we can deliver the expectations of our client without compromising our professional standards and/or business values.

We don't want our work to sit on a bookshelf or not make a material impact of the organisation we consult for so we will ensure that we strive for long lasting change and impact.

We expect any person supervising a project or working within our business to ensure that we define client expectations and that we can deliver those expectations.

We are privileged to have the trust of our many clients that we work with whether large or small.

From the very beginning of our relationship with our clients we earn their trust by always acting with the highest integrity; by providing objective and independent advice; by putting our clients' interests ahead of our own; and by protecting our clients' confidential and sensitive information.



## WHAT WE DO

### Our services include:

- ▶ Risk evaluation and assessment
- ▶ Accident/Incident investigations
- ▶ Safety auditing
- ▶ Safety policies and procedures
- ▶ Safety coaching
- ▶ Safety training for staff and supervisors
- ▶ Safety Software Systems
- ▶ Briefing & liaising with legal counsel in safety prosecution matters
- ▶ Planning for health & safety
- ▶ Product safety reviews and testing
- ▶ Liaison with manufacturers on import compliance
- ▶ Testing a range of workplace issues (noise, dust, heat & chemicals).

### Where we work

- ▶ Agriculture
- ▶ Banking
- ▶ Construction
- ▶ Buildings
- ▶ Call Centre
- ▶ Childcare
- ▶ IT Developers/Gaming Developers
- ▶ Local Government (Range of tasks)
- ▶ Manufacturing
- ▶ Mining
- ▶ Offices
- ▶ Retail
- ▶ Schools
- ▶ Quarrying
- ▶ Warehousing
- ▶ Logistics



## WORKPLACE ACCIDENT INVESTIGATIONS

Safetysure consultants provides workplace accident investigation. We understand the importance of gathering evidence and helping business navigate the complex maze of work safety regulatory requirements associated with workplace accidents.

### We assist businesses to:

- ▶ Conduct interviews
- ▶ Gathering evidence including still photographs and video footage
- ▶ Liaising with media
- ▶ Reviewing documents
- ▶ Determine the sequence of events
- ▶ Undertaking scientific testing in evidence preparation including structural testing, electrical testing, microbial analysis, testing of dusts or other atmospheric contaminants.
- ▶ Undertaking causal analysis and determining causative factors.
- ▶ Implementing measures to prevent recurrence.
- ▶ We have a 24-hour response service for workplace accidents that can help your business determine the facts and mitigate the risks from the start of an accident. We can rapidly mobilise a multidisciplinary team of independent experts to establish the 'facts' that your organisation needs to know.
- ▶ We apply a holistic approach to recommendations including consideration business impacts and governance requirements.

Our team has extensive experience in liaising with media and preparation/release of media statements for our clients.

***“Our 24-hour response service for workplace accidents that can help your business determine the facts and mitigate the risks from the start of an accident.”***



## SAFETY AUDITING

Systematic and independent auditing helps you evaluate your workplace health and safety system and test its' effectiveness against known standards. through undertaking auditing on a regular basis organisation will improve their health and safety management systems. While many organisations undertake their own internal audits, it is beneficial to use a third-party independent auditor like Safetysure to verify a programs veracity.

Safety Auditing can provide many outcomes according to specific client requirements. Safety management system audits provide confirmation and verification of the effectiveness of a safety management system, identify corrective actions and demonstrate to stakeholders that the system is being implemented and monitored. Whereas product safety audits evaluate a specific product, its' manufacturing process and its' application in the hands of the end user.

Safetysure performs a range of independent safety auditing for businesses. We have a range of safety auditing methods according to client requirements.

### These include:

- ▶ Safetysure compliance audit frameworks;
- ▶ Regulatory audits (addressing specific regulatory requirements)
- ▶ Client audit frameworks;
- ▶ ISO or Australian Standard Audits – complying with specific standard requirements;
- ▶ Safety management systems audits;
- ▶ Walkthrough hazard identification inspection;
- ▶ Corrective action audits – follow up on corrective safety actions implemented;
- ▶ Product safety audit/inspection.

We provide clients with a comprehensive audit report on completion of the audit and a post-audit briefing to identify opportunities for immediate learnings from the audit (irrespective of the type of audit that we undertake). Additionally, we provide a range of images or references to support audit findings i.e. we specifically identify and reference the legislative or standard non-compliance. Safetysure's own compliance audit frameworks are industry specific documents that seek to address known industry hazards.





## RISK EVALUATION & ASSESSMENT

We can help your business manage work health & safety risks through risk identification, quantification and mitigation services. We help organisations large and small identify and prioritize risks.

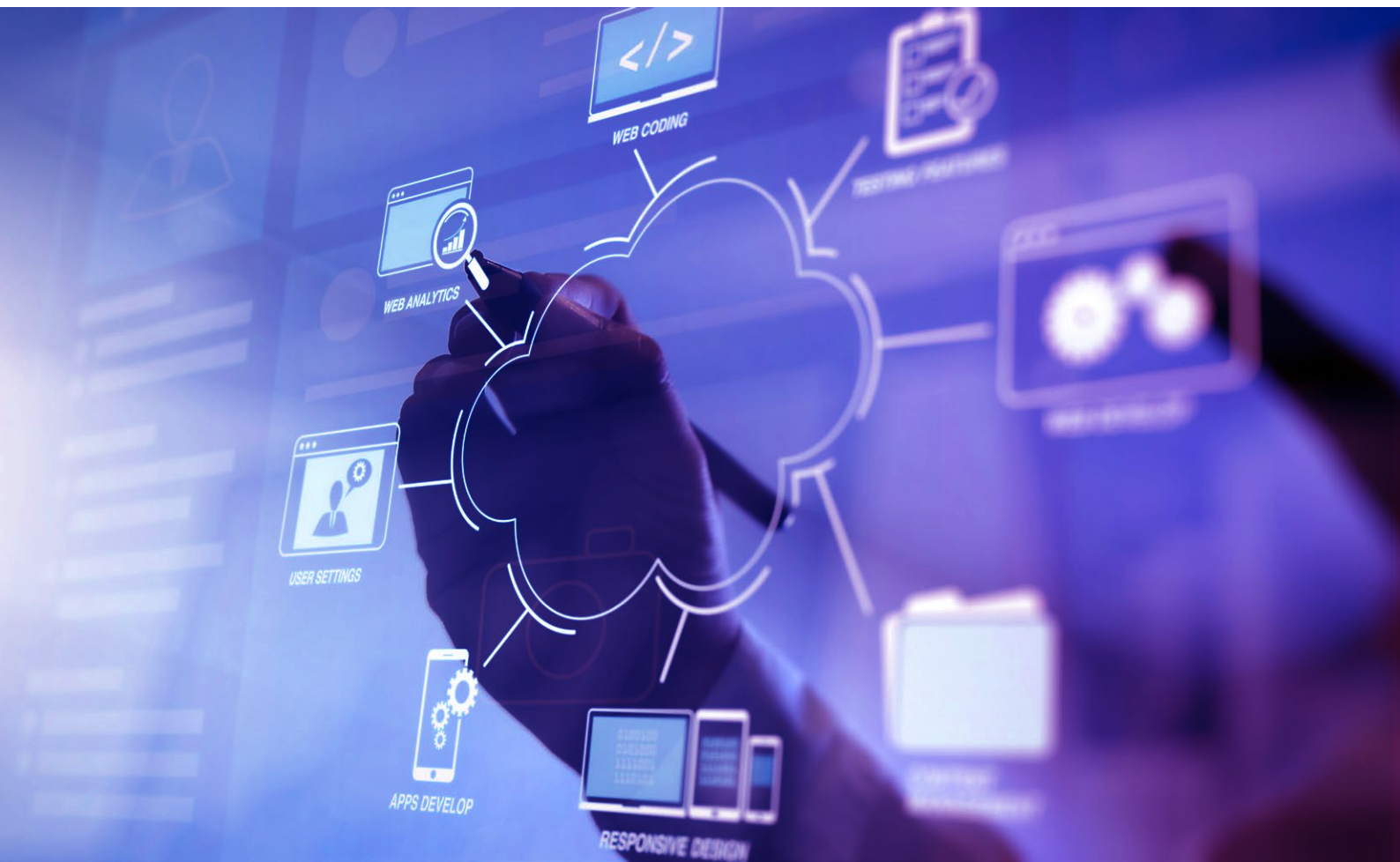
Our highly experienced consultants create value for our clients through applied health and safety risk and control management. We help to address client's problems in areas across contractor management, efficacy and reliability of safety performance

information, training, incident management and design of due diligence frameworks and organisational work health and safety strategy.

We can support you to design and execute your safety assurance framework to ensure it is aligned with risk encountered and the statutory requirements applying to those risks. We quantify the risk and ensure that sound controls are implemented to manage the risk.

***“We support businesses to quantify health & safety risks.”***





## SAFETY SOFTWARE SYSTEMS

If you're thinking of more efficient ways to manage work health & safety, you should look to an effective safety software system. Effective Safety Software systems can provide a worry-free approach to your safety management system through automating a range of safety critical tasks through workflows.

Nowadays, there is a broad range of health & safety software packages available on the market and

choosing the best safety software can be daunting.

For many years the Safetysure consulting team has worked with a range of clients to install and implement the best safety software systems for their businesses. We thought we'd share with you some of the most important tips we have when it comes to selecting the right safety software system for your business.

***“Our leading work health & safety software solutions are used by some of Australia’s leading companies.”***

## PLANNING FOR HEALTH & SAFETY

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The purpose of safety planning is to establish operational and strategic direction in respect of an organisation's workplace health and safety effort. Safety planning enables the organisation to chart a course for the improvement or initiation of workplace health and safety. It is a critical element in the process of implementing an effective workplace health and safety system.

Safety plans should be completed with and aligned with a business plan in order to achieve the most effective result. We know that effective workplace health and safety is an element of a business performance. It will normally form a component of an organisation's overall risk mitigation strategy and therefore should not be considered isolated from other business processes. Notwithstanding that, it is important for several reasons to ensure a safety plan is in place, including:

- ▶ Moral/social practice norms;
- ▶ Compliance with statutory obligations;
- ▶ Risk mitigation.

Safety planning usually takes place after an audit of an organisation's due diligence/statutory compliance and should become an important element of an organisation's business plan.

The safety planning process may vary according to organisational "safety" maturity levels.

Small to medium (SME) business safety plans can be quite simple. Focusing on the who, what why, where and how the business will achieve its' safety objectives. While larger organisation's will follow a similar safety planning approach, the level of complexity, resources and goals to implement the processes will be quite different.

Our approach at Safetysure is to firstly understand the needs of the business. Is it growing, contracting or restructuring? Is it re-deploying people to alternative processes? Is it purchasing new plant and equipment? When we understand the business priorities and activities, we tailor technical safety plan requirements for our customers.

Safety plans implemented in isolation of other business areas seldom are effective. Our safety planning approach utilises inputs from all organisational areas as well as quantifiable organisational data that can be used to drive safety decisions.

Through understanding and integrating business priorities into workplace health and safety plans, we allow the organisation to grow from not only a safety perspective but a performance and profit perspective.

***"Planning for a healthier and safer future is a fundamental element of maintaining social license to operate."***







## SAFETY COACHING

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With more than 30 years' experience in work safety & training, we pride ourselves in being able to coach tomorrow's leaders in implementing work safety strategies for their operations. Safetysure knows that if companies are to run successful safety programs, having the guidance of a safety coach can be incredibly important and add bottom line value to an organisation's safety efforts.

Our small business safety program helps small to medium enterprises establish and implement safety programs across their organisations. We also provide one on one organisational coaching with senior executives, managers, supervisors, and teams to help them get the best out of safety programs.

Our coaching program is run by our Principal Consultant John Ninness, who over his career, has traversed both safety and senior executive roles in international organisations. John has held senior management positions in global organisations including Operations Manager, National Safety Manager, Safety & Training Manager and Chief Executive Officer. He has worked cross-culturally and across a broad range of industries. John knows and understands the complexities of running an operation and balancing the safety priorities of the organisation at the same time.

John is an experienced coach. He has coached both line managers and safety personnel to optimise their own performance in achievement of organisational and safety objectives. John works as a coach with our clients to:

- ▶ Inspire safety team members to become more engaged about workplace safety;
- ▶ Explore alternative safety communication strategies;
- ▶ Build positive and supportive working relationships with others in the organisation – helping others to manage safety priorities;
- ▶ Maximize overall workplace health and safety performance;
- ▶ Regularly conduct developmental, motivational, and non-performance-related safety-coaching sessions.
- ▶ Encourage ownership of the safety priorities within the organisation.

John helps coaching recipients improve their communication skills, strengthen team-member accountability for safety compliance, gain a renewed focus on achieving results within safety programs, and develop practical coaching skills that will improve safety management and organisational performance.

***“We inspire teams to achieve optimum safety performance.”***







## SAFETY TRAINING SERVICES

With more than thirty years' experience in design, development and delivery of a range of safety training programs, Safetysure is the answer to supply your specialised workplace health and safety training needs.

Key workplace health and safety training achievements include:

- ▶ Award winning confined spaces program implemented with a global food giant;
- ▶ Development of occupational hygiene training programs;
- ▶ Development of asbestos awareness programs;

- ▶ Customised safety induction packages;
- ▶ Safety for Supervisors Programs;
- ▶ Confined space awareness programs.

Our approach to safety training is based around customised workplace health and safety training to meet client needs. Our training can be delivered online via our training portal or face to face or a combination of a range of delivery methods.

We focus on competency development aligned with relevant standards.

***“Let us design your next bespoke health & safety training solution.”***





## BRIEFING & LIAISING WITH LEGAL COUNSEL

We assist legal counsel with investigations and gathering information associated with work health & safety prosecutions and penalties. Our team has assisted organisations in the preparation of materials associated with litigations and assisted legal teams in building defences to work health and safety offences. We also assist with post incident implementation of

control measures that may assist in lessening penalties applied.

Our team provides an independent perspective to statutory office holders and boards on the efficacy of existing work health and safety mechanisms that have been implemented within organisations to ensure that they meet their duty of care.

***“Our experienced team works with some of Australia’s leading legal counsels to help their clients implement systems to ensure risk is managed.”***



## WORKPLACE EXPOSURE TO CHEMICALS & CONDITIONS

Our experience in occupational hygiene practice (monitoring and evaluating atmospheric contaminants such as dusts, chemicals, asbestos, and other workplace pollutants, noise) against known Australian and international standards will help your organisation quantify issues for consideration.

We have successfully established occupational hygiene programs in a range of diverse organisations.

### Our services include:

- ▶ Measurement of dusts;
- ▶ Measurement of noise
- ▶ Measurement of lighting in the workplace
- ▶ Measurement of slip resistance
- ▶ Measurement of gases;
- ▶ Measurement of chemical exposures such as solvents
- ▶ Measurement of welding fume exposure.

***“Quantifying exposure risks is the first step in managing them.”***



## PRODUCT SAFETY ASSESSMENT

Product safety is fundamental to maintaining the integrity of your brand. Our product safety assessment process involves the evaluation of products for suitability for use in a particular market against known regulatory or product standards. We assist suppliers to evaluate products for use by consumers and industry. We aim to assist suppliers to understand all the issues involving safety associated with their products by providing them comprehensive guidelines on ensuring the product is safe for market. These guidelines and product safety assessment include:

- ▶ Testing requirements (including liaison with test authorities);
- ▶ Gathering & synthesizing scientific data;
- ▶ Assisting companies with identifying “reasonably

foreseeable” product safety concerns;

- ▶ Statutory limitations for supply;
- ▶ Labelling requirements;
- ▶ Product Risk Assessments;
- ▶ Developing Product Risk Management strategies;
- ▶ Strategies for ensuring the on-going integrity of the product (particularly if the product is manufactured in an overseas market).
- ▶ Inspecting & verifying supply lines and factories.

We are committed to assisting product suppliers to deliver better consumer solutions, ensuring that they go to market with products that can be manufactured and used safely. Our product safety assessment processes are tailor made to individual client requirements and focus on ensuring that the product can enter the market as quickly and as safely as possible.



## THOUGHT LEADERS IN WORK HEALTH & SAFETY

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The Safetysure team are known 'thought leaders' in work health and safety. We think outside the traditional boxes of work health and safety and seek to identify opportunities for adding value to your brand through your work health safety systems and processes.

### **Fundamentally:**

- ▶ We are convinced of the importance of communicating effective safety messages to workforces through a range of differing mediums.
- ▶ We believe that digitisation and automated workflow management of safety related processes is essential for businesses to achieve optimal safety performance.

- ▶ We are cognisant of and embrace new technologies that will improve work health and safety across a range of work environments. These include automation, remote work health & safety inspection, industry 4.0 products and methodologies, connected devices operating within IIoT.
- ▶ We are at the forefront of safety technology and can guide your organisation through the options for managing and improving safer production.

We help businesses build the 'new normal' for health and safety through bold and engaging thought leadership that facilitates a safer transition to the future of business.

***“We think beyond the traditional paradigms of work health and safety. We are one of Australia’s leading voices on work health & safety...not simply an echo.”***





1300 087 888  
[www.safetysure.com.au](http://www.safetysure.com.au)

